

Council Officer Responsibilities and Duties

José L. Jiménez, PSD

Membership and Program Consultant
Supreme Office, Knights of Columbus
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**KNIGHTS
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Council Officer Responsibilities

Each local council elects twelve officers and appoints others to oversee the business of the council, to promote growth of the Order, as well as insuring valuable and effective programming is being conducted within the church and the community.

Along with the elected and appointed officers, the council appoints several directors and chairman to conduct activities of the council and recruit new members.



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Council Officer Responsibilities

Elected
Council Officers

Grand Knight

Deputy Grand Knight

Chancellor

Recorder

Treasurer

Advocate

Warden

Inside Guard

Outside Guard

Trustees (3)



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Slide 3

R1 Rod, 9/30/2008

R2 Rod, 9/30/2008

Council Officer Responsibilities

Appointed
Council Officers

Grand Knight

Chaplain

Financial Secretary

Lecturer



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Slide 4

R3

Rod, 9/30/2008

Council Officer Responsibilities

- The council leadership works together as a team to develop lasting friendships and ensure harmony exists among all the members.
- Communications and information is shared with all the members on a timely basis.
- The officers must project a positive attitude at all times, remembering that our goal is to serve the Church, the community and our families in the Spirit of Christ.



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Council Officer Responsibilities

Chaplain

- Appointed by Grand Knight under the guidelines of local diocese.
- Serves as the spiritual leader for the council

Chaplain

- Supervise the councils religious activities
- Provides spiritual comfort in difficult times

Chaplain

- Work and supervise the development of spiritual programs for the members



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Council Officer Responsibilities

Grand Knight

- Elected annually by the members
- Responsible for overall welfare of the council

Grand Knight

- Provides thoughtful and inspiring leadership
- Presides over all council meetings

Grand Knight

- Ex-officio member of all committees
- Appoints membership and program personnel



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Council Officer Responsibilities

Grand Knight

- Appoints special committees as needed
- Convenes monthly officer meetings

Grand Knight

- Oversees exemplification of first degree
- Insures that all reports are submitted on time

Grand Knight

- Appoints and oversees admission committee
- Interacts with Financial Secretary and Treasurer to insure all financial obligations are met



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Council Officer Responsibilities

Grand Knight

- Countersigns all orders and checks
- Reads all vouchers from the Treasurer

Grand Knight

- Member of the advisory board of Squires Circle
- Recommends a chaplain and appoints Lecturer

Grand Knight

- Perform all duties the Order imposes upon him
- Membership growth and activities are a priority



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Grand Knight's Guidelines for Council Officer's Meetings

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Call to order by grand knight. 2. Prayer by grand knight. (Council chaplain, if present.) 3. Review correspondence and discuss disposition to be recommended to council. 4. Review schedule with officers, directors and chairmen. 5. Call for report of officers. 6. Call for report of membership and program directors. Assess membership recruitment, retention and insurance promotion performance toward goals and awards. Evaluate council sponsored activities and member involvement. Discuss future actions. 7. Call for report of financial obligations of council and remarks of council treasurer. 8. Review financial secretary billing to membership.

1st billing — 15 days prior to billing period.
2nd notice — 30 days later.

(At the end of the first month in which the member has failed to pay his dues, a "Knight Alert" letter (Form #KA-1) is sent to the delinquent member, signed by the grand knight and trustees. The financial secretary must also provide the grand knight with the names, addresses and telephone numbers of the delinquent members. The grand knight shall assign a member of the retention committee to telephone each member to remind him that his dues have yet to be paid. | <p>The committee member will provide a written report to the grand knight of his findings.)</p> <p>Notice of Intent to Suspend (Form #1845) — End of the second month, if not paid.</p> <p>Personal contact by retention committee at beginning of third month, if not paid.</p> <p>(Note: Grand knight responsible for financial secretary carrying out billing duties.)</p> <ol style="list-style-type: none"> 9. Grand knight refers delinquent members to retention committee following financial secretary's personal contact if financial secretary is unsuccessful in collecting dues. 10. Call for retention committee report of previous assignments. 11. Review reports from admission committee and applications to be processed. 12. Review supplies on hand and coordinate ordering from Supreme Council Supply Department. (All orders to be charged to the council's account at the Supreme Council office must bear the signature of the grand knight or the financial secretary.) 13. Good of the Order. 14. Closing prayer. (Chaplain or grand knight.) |
|--|---|



Responsibilities of Grand Knight

Ceremonials

1. Coordinates installation of council officers with district deputy.
2. Schedules and publicizes frequent First Degrees.
3. Confers with district deputy for Second and Third Degrees.
4. Arranges Mass for departed brothers.
5. Awards certificates, cards and pins during "Honorary Membership" and "Honorary Life Membership" ceremonials.
6. Maintains proper conduct of ceremonials at regular meetings.

Duties

1. Appoints a council chaplain. The grand knight confers with the deputy grand knight and trustees and submits a recommendation to the Ordinary of the Diocese for appointment of a priest or bishop as a council chaplain. Appointment shall be made in accordance with any rules established by the Bishop of the Diocese in which the Council is located.
2. Appoints a membership director to organize and implement the council's recruitment, retention and insurance promotion action plans. (Membership director confers with the grand knight for selection of committee chairmen.)
3. Appoints Service Program directors. (Program director confers with grand knight for selection of Church, community, council, culture of life, family and youth activity directors.)
4. Appoints standing committees. (i.e. building, house, by-laws etc.)
5. Schedules and presides at council officers' meetings. (Officers' meetings should be held at least once a month.)
6. Regularly monitors the council's performance toward achieving its membership, insurance and Service Program goals and awards.
7. Appoints admission committee and makes sure it functions properly.
8. Recognizes honorary and honorary life members. (Awards appropriate certificates, special cards and lapel pins. Refer to "Supply Catalog" #1264 for complete listing.)
9. Recognizes past grand knights, "Knight of the Year," community leaders, etc. (Awards appropriate certificates. Refer to "Certificates" flyer #2640 or "Supply Catalog" #1264.)
10. Conducts audit with trustees in January and July.
11. Ensures forms, i.e., election of officers, appointments, awards, Fraternal Survey, etc., are completed by appropriate council officials and forwarded to the Supreme Council.
12. Organizes and/or supervises First Degree team. Schedules and announces degree dates.
13. Arranges for council representation at wakes and memorial services for deceased brothers.
14. Arranges for "Resolution of Condolence" (#1450) for family of deceased. (Certificate available from Supply Department.)
15. Oversees preparation of annual reports from all officers and standing committees for council files and incoming officers.
16. Acquaints himself with "Robert's Rules of Order" or obtains booklet, "How to Conduct a Meeting — Parliamentary Procedure" (#483) from Supply Department.
17. Starts all council meetings on time.

NOTE: All ceremonials are to be followed strictly as prescribed. Each subordinate council shall hold at least two regular monthly meetings, not less than one of which shall be designated as a regular business meeting. For additional information, refer to "Grand Knights Handbook" (#918); the "Charter, Constitution and Laws" (#90); or write to the Director of Ceremonials at the Knights of Columbus, 1 Columbus Plaza, New Haven, CT 06510-3828.

KNIGHTS OF COLUMBUS The Method of Conducting a Council Meeting

ORDER OF BUSINESS

1. CALL TO ORDER.

(Grand knight stands at all times while presiding.)



Grand Knight — (One rap of gavel) — Brothers, we are about to open this council in the first session. All persons not having received the honors of membership in the first session shall please retire from the chamber. The doors shall now be closed and the guards assume their positions. (In their absence, the grand knight shall appoint guards pro-tem.)

2. Warden's Report on Membership Card.

Grand Knight — Worthy Warden, do you vouch that all present are in possession of the current membership card? (Warden salutes and proceeds to inspect membership cards.)

Warden — Worthy Grand Knight (salutes) I vouch that all present are in possession of the current membership card. (Salutes grand knight and deputy grand knight.)

3. Prayer

Grand Knight — Brothers, let us invoke the Divine blessing by repeating aloud the Lord's Prayer.



(Four raps. Chaplain or grand knight so prays.)

4. Pledge of Allegiance to the Flag or some other suitable patriotic display of loyalty.



(Three raps. One rap at conclusion.)

5. Roll Call of Officers.

Grand Knight — The Recorder will call the roll of officers.



(Two raps. The recorder calls the roll of all officers. The warden answers in his place for all officers called. As each officer is declared present, he is seated. In the absence of chair officers, the grand knight shall forthwith appoint officers pro-tem.)

*6. Opening Ode.

Grand Knight — Brothers, we shall now sing the opening ode.



(Three raps. At conclusion, one rap.)

**7. Chaplain's Message

(This is an opportunity for the Chaplain to educate council members about an element of the faith, to offer spiritual reflection, or to give another appropriate intervention.)

8. Approval of Minutes of Previous Meeting.

Are there any corrections to the minutes? ... They are approved as read.

9. Report of Admission Committee and Reading of Applications.

10. Balloting for Membership. (New members, readmissions, reapplications, transfers.)

*11. Initiations.

12. Grand Knight's Report.

*13. Treasurer's Report.

*14. Reading by Grand Knight of Receipts of Treasurer to Financial Secretary and Treasurer's Voucher of Deposit.

*15. Reading of Bills and Communications.

16. Financial Secretary's Report of Receipts of Meeting.

*17. Report of Auditors and Trustees.

*18. Chancellor's Report on Vacations.

*19. Report of Service Program Committees. (Grand knight calls on membership and program directors who introduce their committee directors for their reports.)

Membership Director _____

(Procedures)

Program Director _____

Church Director _____

Community Director _____

Council Director _____

Culture of Life Director _____

Family Director _____

Youth Director _____

20. Report of Round Table Chairman.

21. Report of Standing Committees.

22. Unfinished Business.

*23. New Business.

(When elections are in order, this is the first item under "New Business.")

24. Report of the Fourth Degree.

25. Field Agent's Report.

26. District Deputy's Report.

*27. Good of the Order.

Grand Knight — Before proceeding to the "Good of the Order," let me ask: Does any brother present know of a member of this council, or an uninitiated brother of the Order, sick or in distress?



(Any such are reported. Four raps. Chaplain or grand knight leads prayer for sick or distressed. One rap.)

Grand Knight — The "Good of the Order" will now be conducted by the Worthy Lecturer, I trust to the enjoyment, instruction and edification of all present. (The lecturer then presides, but the grand knight may terminate this order of business at his pleasure.)

28. Closing Prayer.

Grand Knight — Brothers, we shall now close this meeting. Let us kneel and pray that we may ever be united in charity, that God may bless our work, and us to keep our pledges for His greater glory, and that He may grant eternal peace to the souls of our departed brothers.



(Four raps. Chaplain or grand knight so prays. One rap at conclusion.)

*29. Closing Ode.

Grand Knight — We shall now sing the closing ode.



(Three raps. At conclusion, one rap. At the end thereof) I now declare this meeting adjourned.

*Parts of the order of business marked with an asterisk may be omitted at regular meetings other than regular business meetings. At regular business meetings, minutes of all meetings to and including the last regular business meeting shall be read. Officers' jewels should be worn at all meetings.

**Or at any time he so desires" section 127 (13).



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Council Officer Responsibilities

Deputy Grand Knight

- Elected annually by the members
- Assist the Grand Knight in his duties

Deputy Grand Knight

- Presides over council meetings in the absence of the Grand Knight

Deputy Grand Knight

- Member of advisory board of Council Squires



**KNIGHTS
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Council Officer Responsibilities

Deputy Grand Knight

- Presides over Member Retention Committee

Deputy Grand Knight

- Training position for Council Grand Knight

Deputy Grand Knight

- May serve as Council Program Director



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Council Officer Responsibilities

Chancellor

- Elected annually by council members

Chancellor

- Assist the Grand Knight and the Deputy Grand Knight in their duties. Third in line of progression

Chancellor

- Encourages members to take an active role in the activities of the council
- Chairman of the welcoming committee



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Council Officer Responsibilities

Chancellor

- Presides over the Admissions committee
- Works with the council vocations director

Chancellor

- Reminds members of fraternal responsibilities, such as visit the sick and members in distress

Chancellor

- Member of the Squires Circle Ceremonials Team



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Council Officer Responsibilities

Recorder

- Elected annually by council members.

Recorder

- Keeps accurate minutes of all meetings and reads minutes from previous meetings.

Recorder

- Responsible for an accurate account of the council's activities; reports, discussions, motions as well as any decrees.



**KNIGHTS
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Council Officer Responsibilities

Financial
Secretary

- Appointed by Supreme Knight for 3 year term

Financial
Secretary

- Can be reappointed upon favorable performance

Financial
Secretary

- Reports to the Grand Knight



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Council Officer Responsibilities

Financial
Secretary

- Reports all membership transactions to Supreme

Financial
Secretary

- Keep record of all members in the council

Financial
Secretary

- Collects fees, dues and all other funds of the council. Transfers all money to Treasurer.



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Council Officer Responsibilities

Financial Secretary

- Prepares vouchers for all council obligations
- Maintains certain records of council finances

Financial Secretary

- Submits supply and material orders
- Monitors timely filing of all council reports and forms.

Financial Secretary

- Keeps all member and financial records secure
- Assists the audit committee with the council audit



**KNIGHTS
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Council Officer Responsibilities

Treasurer

- Elected annually by council members
- Pays all council approved bills and expenses

Treasurer

- Reports financial status of council at each meeting

Treasurer

- Deposits all money from the financial secretary in a council approved bank and returns receipts of deposit to the Grand Knight



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Council Officer Responsibilities

Treasurer

- Maintains record of council bank account

Treasurer

- Assist financial secretary and trustees in conducting the semiannual council audit

Treasurer

- Causes all monies in his possession to be secure



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Proper Flow of Money Received



2. FS turns monies over to Treasurer

3. Treasurer fills out receipt

6. Treasurer deposits cash

5. Treasurer retains receipt copy

4. FS retains signed receipt



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Proper payment of bills



**2. Trustees
review Bills**

**3. Council
reads bills @
meeting**

**6. Voucher
signed by FS
& GK**

**5. FS prepares
voucher**

**4. Payment
voted on by
council**

**7. Voucher
given to
Treasurer**

**8. Treasurer
writes
check**



**KNIGHTS
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Council Officer Responsibilities

Advocate

- Elected annually by council members

Advocate

- Legal representative of the council

Advocate

- Interprets Knights of Columbus regulations



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Council Officer Responsibilities

Advocate

- Be familiar with the Order's Charter Constitution and By-Laws.

Advocate

- Keeps current and administers council by-laws

Advocate

- Well versed on conducting a meeting and the use of Robert's Rules of Order



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Council Officer Responsibilities

Warden

- Elected annually by council members.

Warden

- Prepares room for all meetings.
- Prepares and sets up indispensable objects

Warden

- Instructs and oversees the Inside/Outside Guards



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Council Officer Responsibilities

Warden

- Insure the security of all degree paraphernalia

Warden

- Responsible for and maintains all council property.

Warden

- Insures that at business meetings all members are in possession of a current membership card



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Council Officer Responsibilities

Guards

- Elected annually by council members
- Both work with the Warden in their duties

Guards

- Guards stationed at entrance to the meeting room

Guards

- Verify the validity of membership cards upon entering a business meeting or a degree ceremony



**KNIGHTS
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Council Officer Responsibilities

Lecturer

- Appointed by the Grand Knight.

Lecturer

- Provides inspirational programs and entertainment for the pleasure of the members at council meetings

Lecturer

- Utilizes appropriate films and has guest lecturers attend for the purpose of making presentations



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Council Officer Responsibilities

Board of Trustees

- Consists of Grand Knight and three members elected annually by council members.

Board of Trustees

- Audit records maintained by financial secretary and treasurer to insure accountability and safety of all council funds. Report findings semiannually

Board of Trustees

- Responsible for the financial health and condition of the council



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Council Officer Responsibilities

Board of Trustees

- Develops plans to insure adequate income for the council to operate and contribute to charity.

Board of Trustees

- Monitors and reviews all council expenditures

Board of Trustees

- Serve on retention committee under the direction of the Deputy Grand Knight



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Council Directors Responsibilities

Along with elected and appointed officers the Grand Knight appoints several directors and chairman to conduct the programs and activities of the council as well as to insure continuous membership growth.

Interesting and effective programming will create a high level of pride in the council and will enhance the ability to attract more interest in our Order from men and their families.

Grand Knight

Program Director

Church Director

Community
Director

Council Director

Family Director

Youth Director

Culture of Life

Membership
Director

Recruitment
Committee

Retention Committee

Insurance Promotion
Committee



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Council Directors Responsibilities

Program
Director

- Has overall responsibility for the planning, supervision and successful completion of all council programming activities.

Program
Director

- Insures a balanced and effective program of events that have the interest of all members.

Program
Director

- Motivates others and reflects a positive attitude for all members especially those working on activities.



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Council Directors Responsibilities

Each local council appoints six directors to work with the council program director. Each is assigned to one of the program categories promoted in “Surge, With Service” programming material; Church, Community, Council, Family, Youth and Pro-Life.

Each director may have several committees and special projects chairmen working with him to conduct additional activities.

Council Directors Responsibilities

Church Director

- Responsible for conducting religious and spiritual activities of the council. Plans spiritual retreats, religious education and prayer services.

Community Director

- Develops, plans and conducts activities related to community needs. Examples: activities in support of the mentally handicapped, highway clean-up and other community needs.

Council Director

- Plans, oversees and conducts council activities. Plans activities for the fraternal enjoyment of the membership, as well as works with the officers and directors to coordinate effective council activities



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Council Directors Responsibilities

Family Director

- Supervises council family activities and insures that family activities effectively meet the needs of families in the council and in the parish. Sponsors family fun time and religious opportunities.

Youth Director

- Develops, plans and oversees enjoyable and educational activities for youth in the parish and the community. Also works with the Squires Chairman and with Boy Scout units.

Culture of Life

- Develop and promote Pro-Life activity in your parish, council and community.

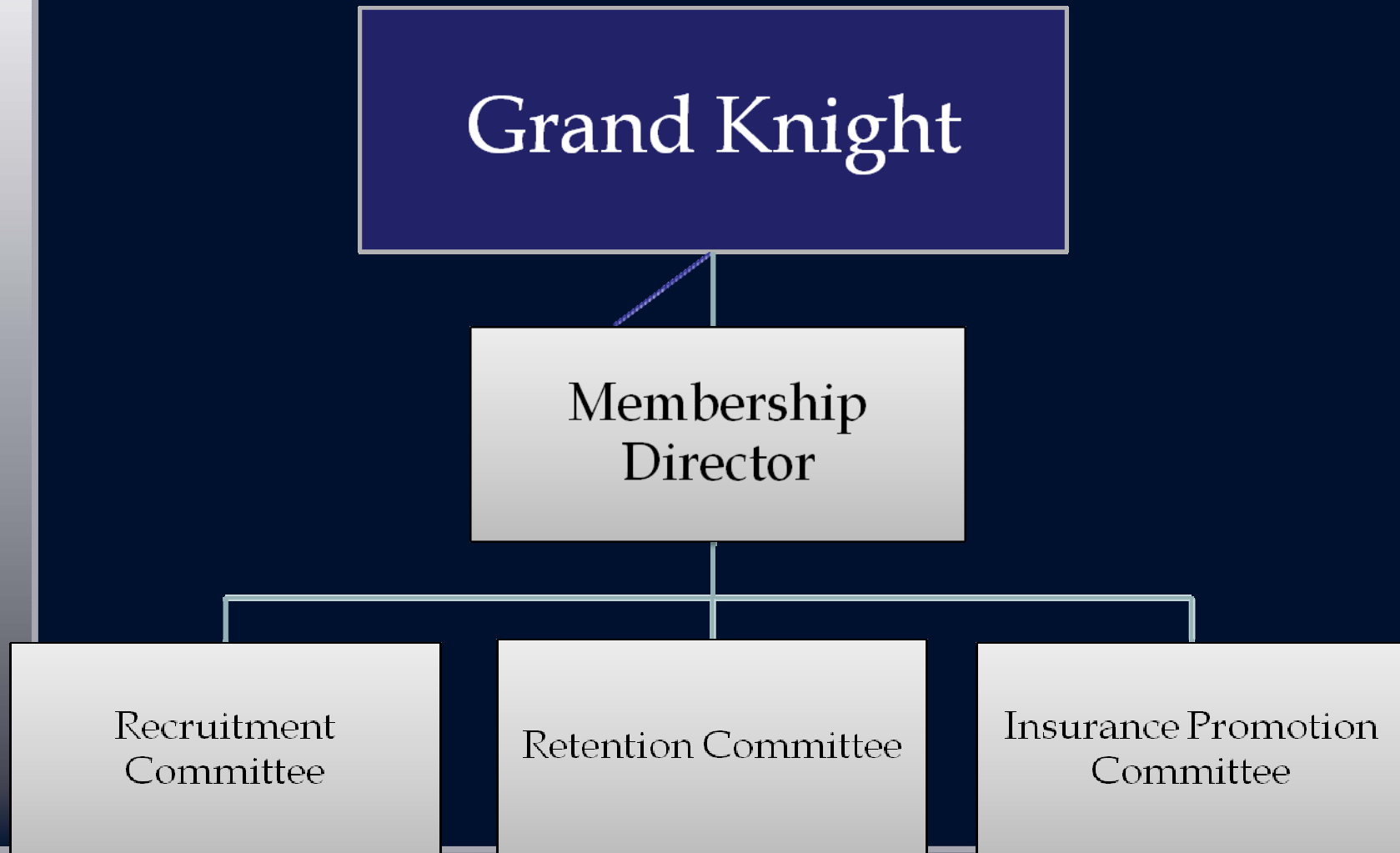
All Directors

- Must plan and coordinate all projects with the council program director to produce an effective and balanced program calendar for the council.



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Membership Team Responsibilities



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Membership Team Responsibilities

Membership growth, retention and insurance promotion is under the leadership of the council membership director.

Assisting him is the recruitment committee, the retention committee and the insurance promotion segment of council operations.

The membership team works with the insurance representative to provide him assistance in offering insurance coverage to the members and their families.

Membership Team Responsibilities

Membership Director

- Plans and oversee all council membership recruitment activities. Coordinates semi-annual church drive and conducts open house/information nights for prospective members.

Membership Director

- Guides the membership on recruitment and retention techniques and provides the necessary tools for successful recruitment.

Membership Director

- Informs council members of recruitment results and status. Also, may serve on the council admissions committee.



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Membership Team Responsibilities

Recruitment Team

- The recruitment team is responsible for council membership growth and recruitment activities within the council.

Retention Committee

- Has responsibility for insuring all members are active and involved. May need to call on members in arrears on dues. Works with trustees.

Insurance Promotion

- Works with insurance representative to promote the Order's insurance program. Informs members of fraternal benefits and promotes these products.



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Membership Team Responsibilities

Other Resources

Charter
Constitution
Laws of the
Order #30

Grand Knights
Handbook
#915

How to
Conduct a
Meeting #483

Other Resources

Chaplain's
Handbook
#945

Financial
Secretary's
Handbook
#1410

Other Resources

Surge, With
Service #962

Leadership
Guide for
Membership
Recruitment



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Star Council

Father McGivney Award

Membership Quota

7% of current membership

Or Minimum of 4

Maximum of 35

Service Program Personnel Report

Form #365

Due – August 1st

Columbian Award

Report Form #SP7

Due – June 30th

Founders' Award

Insurance Quota

2.5% of current membership

Or Minimum of 3

Maximum of 18

Good Standing

*Current with all Supreme
Council assessments - as of
June 30th of the fraternal year*

Annual Survey of Fraternal Activity

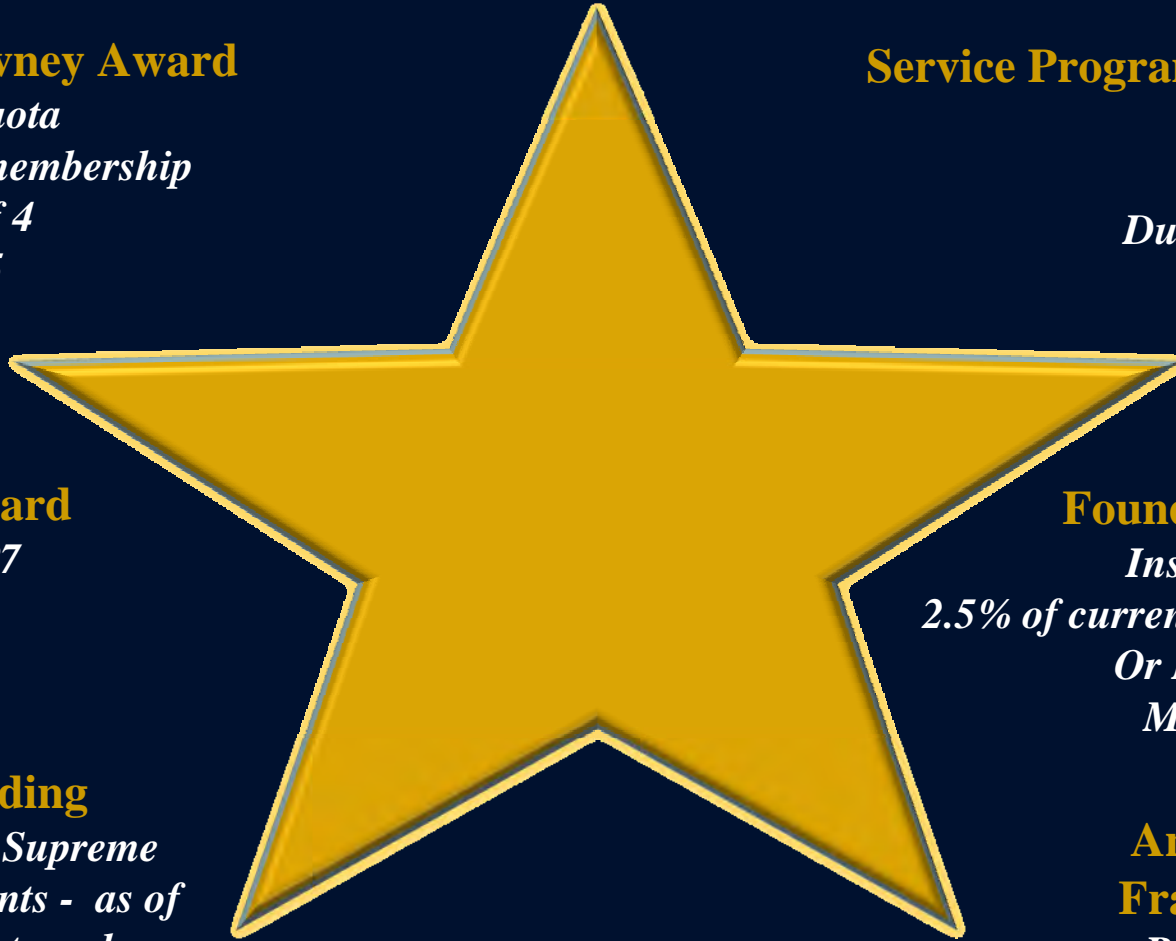
Report Form #1728

Due – January 31st

Multiple Stars

Earn the Double Star Council Award by attaining 200%

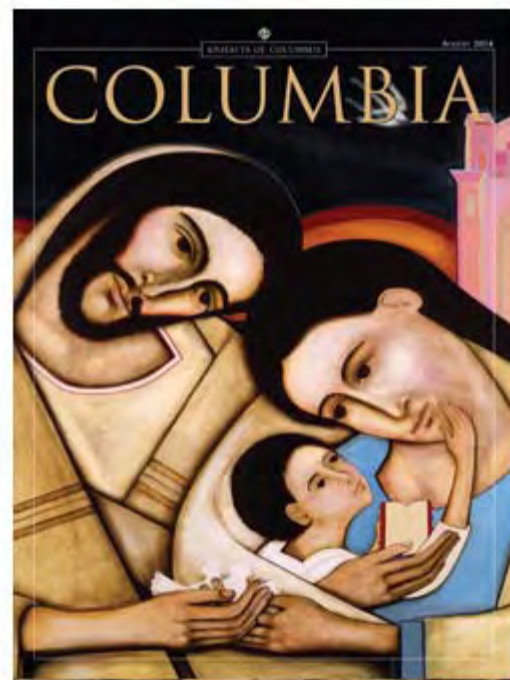
Earn the Triple Star Council Award by attaining 300%



Council Leadership Resources

Columbia Magazine

Knightline



Knightline

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K of C Pledges \$1.4 Million for Special Olympics World Games

Funds will help pay costs for athletes from United States and Canada for the 2015 games in Los Angeles

The Knights of Columbus formally announced a donation to cover the costs of athletes from the United States and Canada during their time in Los Angeles as they participate in next year's Special Olympics World Games.

The Knight's \$1.4 million sponsorship will cover the costs of food, transportation and entertainment for every athlete from the two countries during their time in Los Angeles.

Supreme Knight Carl Anderson made the announcement during a news conference on July 14 at the Los Angeles Memorial Coliseum. Joining him at the announcement were World Games CEO and President Patrick McClellan and Archbishop of Los Angeles José H. Gomez.

"The Knights of Columbus was there with Special Olympics and its founder, Eunice Kennedy Shriver, from the very beginning," said Supreme Knight Anderson. "Sergeant Shriver, Eunice's husband, was a friend and a proud member of the Knights of Columbus, and like him, we are here today to continue their efforts on behalf of people with intellectual disabilities. Our support exemplifies our commitment to the dignity of every person, our dedication to assisting with our neighbors' needs whatever they may be, and our deep appreciation for the great work done by Special Olympics."

Anderson also announced that he is asking the leadership of the K of C in each U.S. state and Canada to promise to increase the number of volunteer hours donated to Special Olympics this year.

In a 1986 letter, Eunice Kennedy Shriver reflected on the Knights' long involvement, observing, "When a group organization like the Knights of Columbus decides to support Special Olympics, I know that God is looking after his children."



Supreme Knight Carl Anderson announces the Knights of Columbus' support for the 2015 Special Olympics World Games to be held in Los Angeles.

Patrick McClellan, president and CEO of Special Olympics World Games Los Angeles 2015, noted: "Anyone that is a part of the Special Olympics movement is deeply aware of the long and generous support by the Knights of Columbus, and today's pledge is another amazing milestone. We hope their donation inspires other organizations to be a part of what will no doubt be a life-changing experience for all involved in the 2015 Special Olympics World Games."

At the event, the Knights were named as a "Founding Champion of the World Games."

In addition, during the conference, Archbishop José H. Gomez announced the archdiocese's spiritual support for the World Games.

Knights of Columbus Earns Top Rating From A.M. Best for 39th Consecutive Year

Financial Strength Rated A++ (Superior)

Citing the Knights of Columbus' strong experience in Catholic communities and its members' loyalty ratings agency A.M. Best reaffirmed the K of C's rating of A++ (Superior) for financial strength.

The rating announcement marks the 39th consecutive year that the Knights of Columbus earned A.M. Best's top marks. The Order has \$94 billion of life insurance in force and \$21 billion in assets under management. No insurer in North America is more highly rated than the Knights of Columbus.

see Rating, Page 2



Grand Knight Checklist – August

Begin preparing data for these reports, due over the next several weeks.

- Service Program Personnel Report (#385) — 8/1
- International Council Audit Report (#1293) — 8/15
- Columbian Spirit Officers and Counselor Report (#468) — 8/1
- Notice of Appointment of Round Table Coordinator (#2629) — 9/1
- Plan how your council will participate in the International World Day of Prayer for Peace on Sept. 11.
- Make sure your council is on the path to earning the Star Council Award.



KNIGHTS OF COLUMBUS
IN SERVICE TO ONE. IN SERVICE TO ALL.



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AGENTS | OFFICERS



About Us

What We Do

Become a
Knight

Insurance

Publications &
Resources

News

Donate

Know Your Faith

Public Policy
Issues

Media Center

Search Site

GO

E-MAIL UPDATES:

E-mail Updates

SUBMIT

English | Español | Français | Polski

Created Equal



In the same spirit that would drive the Civil Rights Movement led by Dr. Martin Luther King, the Knights of Columbus, in the early 20th century, took the lead in promoting racial equality.

[More |](#) [Photos](#)



Created Equal



Help a Child in Need



Measure of Success



New Cardinals

Activities

For Officers

For Members

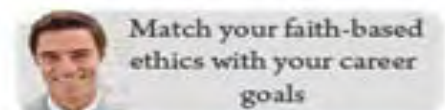
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agent

Find a council



Our Founder

Venerable
Michael McGivney



A Year in Review

From the 100th anniversary of the Order in Puerto Rico to the dedication of a plaza in honor of the K of C's good works in Rome, 2011 was a memorable year.



Typhoon Washi

In response to the devastating flash floods in the southern portion of the Philippines, the Supreme Council has sent \$30,000 in emergency funds to assist relief efforts in the



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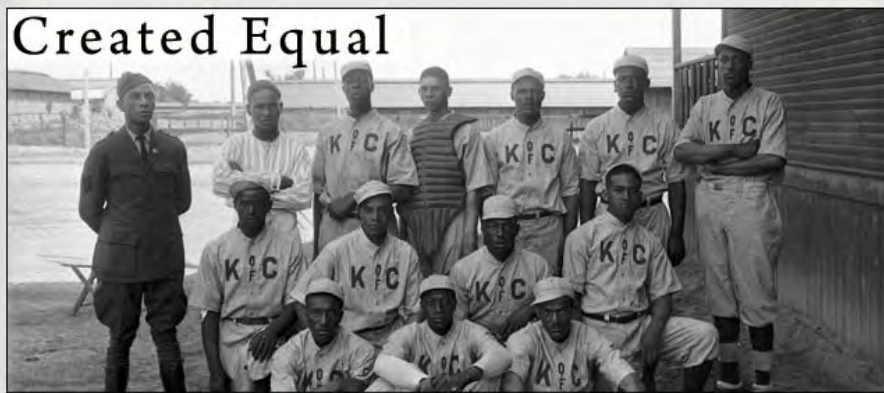
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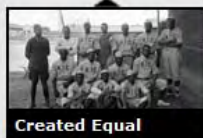
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Created Equal



In the same spirit that would drive the Civil Rights Movement led by Dr. Martin Luther King, the Knights of Columbus, in the early 20th century, took the lead in promoting racial equality.

[More](#) | [Photos](#)



Created Equal



Help a Child in Need



Measure of Success



New Cardinals



A Year in Review

From the 100th anniversary of the Order in Puerto Rico to the dedication of a plaza in honor of the K of C's good works in Rome, 2011 was a memorable year.



Typhoon Washi

In response to the devastating flash floods in the southern portion of the Philippines, the Supreme Council has sent \$30,000 in emergency funds to assist relief efforts in the Mindanao jurisdiction.

Activities

[For Officers](#)

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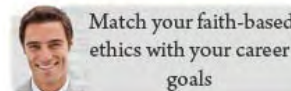
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Our Founder

Venerable
Michael McGivney



Officers On-Line

KNIGHTS OF COLUMBUS OFFICERS ONLINE

LANGUAGE: ENGLISH LOGOUT
CHANGE PASSWORD FAQ

KNIGHTS GEAR
Looking good, feeling good

Officers Online

Hi Jose Jimenez | Last Login: 5/21/2014 at 2:57 pm | [Report Connected](#)

Urgent Messages

Welcome to the new Officers Online!

Information in Officers Online has been organized under "Tabs" located on the lower portion of the screen. Note that Membership Report can now be found under the "Report" tab.

For your convenience, under the "Form" tab we have provided the online forms that you may need to fulfill your duties and responsibilities. Online forms will continue to be available on the Supreme Council's main website.

For those that have the ability to view data for Councils or Council (Fourth Degree Clerics or Assembly), use the chevrons to select the organization unit you would like to view.

[First Degree Ceremonial Introduction](#)

Supreme Knight Carl Anderson has announced that a video production of the First Degree Ceremonial is available for councils to utilize when bringing in new members. This production is designed to aid any council lacking a degree team, or for those times when special circumstances prevent the candidate from attending a First Degree Ceremonial. While the preferred exemplification of the First Degree is to be conducted by a skilled council team, this video production offers every council an option. [See Video](#) | [Download](#)

First Degree Ceremonial Instructions: [View](#) | [Download](#) | [Print](#)

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Supporting Applications

[Officer's Desk Reference](#)

Membership | **Reports** | **Forms** | **Publications**

Awards Progress									
	Circles	Month to Date				Year to Date			
		Circ	Local	Met	%	Circ	Local	Met	%
MOB	5	1	0	1	2	0	0	0	112
INS	3	0	0	0	0	0	0	0	

Council Membership	
Total Membership	6/21/2014
120	0



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Council Officer Responsibilities and Duties

José L. Jiménez, PSD

Membership and Program Consultant
Supreme Office, Knights of Columbus
2014/2015



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